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**BARRIE PUBLIC LIBRARY  
SECURITY SURVEILLANCE POLICY**

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**MOTION #16-34**

**Reviewed June 23, 2016**

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**1. PURPOSE**

To ensure that Barrie Public Library (BPL) balances the security benefits derived from the use of video surveillance with the privacy rights of the individual.

**2. POLICY**

Video surveillance will be used, where deemed necessary, to ensure the safety of staff and users, as a deterrent to unlawful behaviour, and to monitor unauthorized individuals on library property. The Library recognizes the need to balance an individual's right to privacy and the need to keep Library facilities and properties operating in a safe and secure manner. While video surveillance systems are installed for safety and security reasons, they are designed and maintained to minimize privacy intrusion.

**3. REGULATIONS**

In the daily operation of Library premises, the safety of property, visitors, and employees is protected and maintained by conventional means such as: alert observation by staff, foot patrols by personnel and the consistent application of the Library's Rules of Conduct. However, in some circumstances, the additional protection provided by surveillance cameras is essential in maintaining lawful and safe use of Library premises.

The procedures regarding the operation of the Security Video Surveillance will follow the Guidelines for the Use of Video Surveillance Cameras in Public Places set out by the Information and Privacy Commissioner/Ontario, and the privacy requirements of the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), without compromising the safety and security of Library visitors, staff and premises.

**4. RELATED STATEMENTS OF POLICY AND PROCEDURE**

Barrie Public Library Code of Conduct - Patron

Barrie Public Library Security Video Surveillance Procedures

Guidelines for Using Video Surveillance Cameras in Public Places. Information and Privacy Commissioner/Ontario, 2007.

Municipal Freedom of Information and Protection of Privacy Act R.R.O. 1990, c. M. 56 (MFIPPA).

Motion # 12-19	Approved June 24, 2012
Motion #14-36	Revised November 27, 2014
MOTION #15-27	Reviewed June 25, 2015
MOTION #16-34	Reviewed June 23, 2016