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**BARRIE PUBLIC LIBRARY  
POLICY CREATION POLICY**

**MOTION #16-34**

**Reviewed June 23, 2016**

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The Public Libraries Act, RSO 1990, chapter P.44 Section 20(a) states; “A board shall seek to provide in co-operation with other boards, a comprehensive and efficient public library service that reflects the community’s unique needs”. In order to fulfill this mandate, the Barrie Public Library Board shall make certain that effective policies are created to govern the provision of library services. To this end, the Board will ensure that an effective policy-making process is in place for the library.

Policy will be created through the following process:

1. The need for a policy shall be identified to the Board by the CEO or by a member of the Board.
2. The CEO shall submit a draft version of the policy to the Governance Committee for consideration.
3. The Governance Committee of the Board shall examine the draft and discuss desired amendments or additions, and if required shall seek outside input on the policy.
4. The Governance Committee will make a recommendation to the board on the policy.
5. Any proposed new policy must be approved by the Board before it comes into effect.

To ensure that the Library’s policies continue to meet the needs of the community, library administration and government, the Board will review the Library’s current policies every year, or as the need arises.

Motion #11-31	October 27, 2011
Motion #14-36	Revised November 27, 2014
MOTION #15-27	Revised June 25, 2015
MOTION #16-34	Reviewed June 23, 2016